

# FDNS 5930 CULINARY SCIENCE AND NUTRITION INTERNSHIP ADVISEMENT CHECKLIST

\_\_\_\_\_  
Last Name First Name Middle Initial

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\_\_\_\_\_  
UGA Email Address UGA Student ID #

It is the student's responsibility to complete this checklist before applying for FDNS 5930, Culinary Science and Nutrition Internship. **Bring your completed checklist and a printed copy of your unofficial UGA transcript to be verified by your advisor** during advisement.

Semester you wish to complete your practicum:

Fall- deadline to submit completed checklist is January 31

Spring- deadline to submit completed checklist is July 31

Summer- deadline to submit completed checklist is October 31

**Initial each of the following items indicating your understanding an agreement with the information that is given. Fill in all the blanks.**

1. \_\_\_\_ I understand that an internship is at the discretion of the instructor of record. Some internship sites will require that I volunteer (receive no course credit) at the site prior to acceptance into the internship. Placement is based on site availability as well as the student's application packet and GPA.

2. \_\_\_\_ I understand that I will register for 3 credit hours of FDNS 5930.

3. \_\_\_\_ I understand that my cumulative GPA **must be 3.0 when I register for FDNS 5930. As of the date on this form, my cumulative GPA is** \_\_\_\_\_.

4. \_\_\_\_ I will have completed a minimum of 60 credit hours prior to beginning my internship.

5. \_\_\_\_ I will have completed **five FDNS classes** with a grade of "C" or better **prior to** beginning my internship. List the five courses you will have completed before starting your internship:

<u>REQUIRED FDNS Courses</u>	<u>Semester Taken</u>	<u>Grade</u>
FDNS 2100	_____	_____
FDNS 3600	_____	_____
FDNS 3600L	_____	_____
FDNS 3610	_____	_____
FDNS 3610L	_____	_____

6. \_\_\_\_\_ I am aware that many internship sites will have requirements that will be at an additional cost to the student. I have reviewed this information regarding potential additional costs on the website.
7. \_\_\_\_\_ I understand that I am solely responsible for having reliable transportation to my internship site(s) throughout the semester of my internship.
8. \_\_\_\_\_ I have completed a Program of Study plan with my advisor.
9. \_\_\_\_\_ I understand I am expected to adhere to the following requirements for clock hours:

Fall and Spring Semester:

Your internship will begin on the first day of class and end on the last day of class.

3 credit hrs.=8 clock hrs./week for 15 weeks + 1 hr./week related assignments= 135 clock hrs.

Summer Semester:

Your internship will begin on the first day of class and end on the last day of class.

3 credit hrs.=15 clock hrs./week for 8 weeks + 1 hr./week related assignments= 135 clock hrs.

I have read, understood, and agreed to the above internship policies:

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Student's signature

Date Signed

I have verified the student's information listed above. My signature serves as approval for POD for accepted applicants.

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Advisor's signature

Date Signed

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**STUDENT AND ADVISOR SHOULD RETAIN A COPY OF THIS  
COMPLETED FORM FOR YOUR RECORDS**

Instructions to student: After completing this checklist, printing unofficial transcript, and obtaining advisor's approval and signature, bring the **original signed checklist and unofficial transcript to the FDN Administrative Office, 280 Dawson Hall. You will be contacted via your UGA email after review by FDNS 5930 course instructor.**